

Audit & Scrutiny Committee
Thursday, 11th April, 2024 at 7.30 pm
Council Chamber - Council Offices
Agenda

Members of the Audit & Scrutiny Committee

Councillor Ian Booth (Chair)	Councillor Martin Allen (Vice-Chair)
Councillor Perry Chotai	Councillor Michael Cooper
Councillor Sue Farr	Councillor Anna Jones
Councillor Carole North	Councillor Anna Patel
Councillor Lewis Sharp	Councillor Colin White
Councillor Sir Nicholas White	

Independent Person: Katharine Eberhart

Substitute Members

Councillor Bryan Black	Councillor Helen Bilton
Councillor Liam Hammond	Councillor Jeremy Pursehouse
Councillor Judy Moore	

If a member of the Committee is unable to attend the meeting, they should notify Democratic Services. If a Member of the Council, who is not a member of the Committee, would like to attend the meeting, please let Democratic Services know by no later than noon on the day of the meeting.

If any clarification about any item of business is needed, contact should be made with officers before the meeting. Reports contain authors' names and contact details.

David Ford

Chief Executive

Information for the public



This meeting will be held in the Council Chamber, Council Offices, Oxted and the public are welcome to attend. Doors for the Council Offices will open 15 minutes before the start of the meeting.



The meeting will also be broadcast online at tinyurl.com/webcastTDC. In attending this meeting, you are accepting that you may be filmed and consent to the live stream being broadcast online and available for others to view.



Information about the terms of reference and membership of this Committee are available in the Council's Constitution available from tinyurl.com/howTDCisrun. The website also provides copies of agendas, reports and minutes.



Details of reports that will be considered at upcoming Committee meetings are published on the Council's Committee Forward Plan. You can view the latest plan at tinyurl.com/TDCforwardplan.

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Tandridge District Council, Council Offices, 8 Station Road East, Oxted, Surrey, RH8 0BT

AGENDA

1. Apologies for absence (if any)

2. Declarations of interest

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

(i) any Disclosable Pecuniary Interests (DPIs) and/or

(ii) other interests arising under the Code of Conduct

in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If in doubt, advice should be sought from the Monitoring Officer or her staff prior to the meeting.

3. Minutes of the meeting held on 6th February 2024 (Pages 3 - 8)

4. To deal with any question submitted under Standing Order 30

Questions must be sent via email or in writing to Democratic Services by 5pm on [2 working days before the meeting] and comply with all other aspects of Standing Order 30 of the Council's Constitution.

5. To deal with any issues 'Called In' under Part F of the Council's constitution

6. External Audit Update (Pages 9 - 42)

7. External Audit Progress 23/24 (Pages 43 - 60)

8. 2023/24 Internal Audit Progress Report (Pages 61 - 72)

9. Internal Audit Quarterly Planning Approach (Pages 73 - 78)

10. 2024/25 (Q1) Internal Audit Plan (Pages 79 - 88)

11. 2024/25 Internal Audit Charter (Pages 89 - 102)

12. Future Tandridge Programme Update (Pages 103 - 136)

13. Quarter 3 Performance Exceptions (Pages 137 - 140)

14. Any urgent business

To deal with any other item(s) which, in the opinion of the Chair, should be considered as a matter of urgency in accordance with Section 100B(4)(b) of the Local Government Act 1972.